



## InterOffice Memorandum

**Date: December 9, 2009**

**To:** Chairman & Members of the Zoning Board of Appeals

**From:** Jan Kolakowski, Executive Secretary/Office Supervisor  
Community Development Department  
847-506-6030 x 5010 - jan@cityrm.org

**Subject:** Zoning Board of Appeals Meeting

**CC:** Sarah Phillips, City Manager  
Valerie J. Dehner, Community Development Director  
James H. Sylverne, Chief Building Official /  
Asst. Community Development Director  
Ginny Cotugno, Deputy City Clerk  
Newspapers  
City Hall Bulletin Board  
Recording Secretary  
Joyce Deleon – HR Specialist / Video Coordinator

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There were no applications to the Zoning Board of Appeals for the January meeting.

Therefore the Wednesday, January 6, 2010 Zoning Board of Appeals meeting is cancelled.